

1. Go to www.epfindia.com, select for employee from Our Services section.

The screenshot shows the homepage of the Employees' Provident Fund Organisation (EPFO) of India. The page features a navigation menu with 'Our Services', 'EPFO Corner', and 'Miscellaneous'. A central banner titled 'FOR EMPLOYEES' provides an overview of the three Social Security Schemes. To the right, there is a pink box with the text 'Introduction of Universal Account Number for EPFO Subscribers'. Below the banner, there are three columns: 'SERVICES' with links like 'UAN Services (Member)', 'Member Passbook', and 'EPFIGMS (Register your Grievance)'; 'IMPORTANT LINKS' with links like 'Locate an EPFO Office' and 'Know Which Claim Form to Submit'; and 'DOWNLOADS' with links like 'Contribution Rate' and 'Wage Ceiling'. The Windows taskbar at the bottom shows the date as 8/7/2017 and the time as 11:00 PM.

Click to EPFIGMS (Register your Grievances) in Services Section.

2. Click on Register Grievances

The screenshot shows the EPFIGMS (Employees' Provident Fund Grievance Management System) homepage. The page has a blue header with the text 'EPF Grievance Management System'. Below the header, the 'EPFIGMS' logo is prominently displayed. A navigation menu includes 'HOME', 'REGISTER GRIEVANCE', 'SEND REMINDER', 'VIEW STATUS', 'CHANGE PASSWORD', and 'FAQ'. The main content area features the EPFO logo and the text 'The Employees' Provident Fund, India' along with its address: '14, Bhikaji Cama Place, Dhansraiya Nishi Bhawan, New Delhi-110066, India'. A red banner reads 'N immediately to avoid any problems"'. Below this, there is a link 'Know Your Claim Status'. At the bottom, there is a footer with technical support information: 'For any technical support on EPFIGMS, contact - support-gms@epfindia.gov.in'. The Windows taskbar at the bottom shows the date as 8/7/2017 and the time as 11:07 PM.

- Fill the detail to register the complaint and attached the any document or screen shot for proof. And submit.

The screenshot shows the 'GRIEVANCE REGISTRATION FORM' with the 'Enter EPF Details' section. The browser address bar shows 'epfigms.gov.in/grievanceRegnFrm.aspx?csession=C5urvPffXpz&'. The navigation menu includes HOME, REGISTER GRIEVANCE, SEND REMINDER, VIEW STATUS, CHANGE PASSWORD, and FAQ. The form title is 'GRIEVANCE REGISTRATION FORM' and a note states 'Entries marked with * are mandatory:'. The 'Enter EPF Details' section contains the following fields:

- * Please Select Status : PF Member (dropdown) *Select 'Others' if PF Number is not known to You
- * Universal Account Number(UAN) : [text input]
- * PF Number : [text input] [Click Here to know your Establishment Code!](#)
- * Region Code : [dropdown]
- * Office Code : [text input]
- * Establishment code : [text input]
- * Extension : [text input]
- * Account Number : [text input]
- *Note- Office Code -Three Characters only, Ex-CAL(for Calcutta)
Establishment Code- Seven Digits only, Ex-1234567
Extension- Three Characters only, Ex-AB1
Account Number-Seven Digits only, Ex-1234567
- * Office to which grievance pertains : --SELECT-- (dropdown)
- * Name of Establishment : [text input]
- * Address of Establishment : [text input]

The 'Enter Personal Details' section contains the following fields:

- * Name of Complainant : Mr (dropdown) [text input]
- Is the Complainant and Subscriber, the same Person ? Yes No
- Do you want to have password? Yes No

An 'Activate Windows' watermark is visible on the right side of the form.

The screenshot shows the 'GRIEVANCE REGISTRATION FORM' with the 'Enter Grievance Details' section. The browser address bar shows 'epfigms.gov.in/grievanceRegnFrm.aspx?csession=C5urvPffXpz&'. The navigation menu includes HOME, REGISTER GRIEVANCE, SEND REMINDER, VIEW STATUS, CHANGE PASSWORD, and FAQ. The form title is 'GRIEVANCE REGISTRATION FORM' and a note states 'Entries marked with * are mandatory:'. The 'Enter Grievance Details' section contains the following fields:

- * Address of Complainant : [text input]
- Pincode : [text input]
- Country : India (dropdown)
- * State : --SELECT-- (dropdown)
- Phone Number : 91 [text input] (Please Enter Country Code+STD Code-without '0' prefix+Tel.No) eg : 911123367560
- Mobile Number : 91 [text input] (Please Enter Country Code & Mobile Number) eg : 919890000000
- Email Id : [text input]
- * Grievance Category : --SELECT-- (dropdown)
- * Please Enter Grievance Description 5000 Characters (Only a-zA-Z 0-9 .@# \$ % & , () _ : ? ! ; / - , * are allowed)

At the bottom, there is an 'Upload File' section with a note: 'Note:- After selecting PDF document using 'Browse' button, click on 'Attach' button to upload the document.' Below this are 'Choose File' (No file chosen) and 'Attach' buttons.

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